



# Italy Independent School District

Office of the Superintendent

Lee Joffre  
Superintendent

Danette Dearing  
Administrative Assistant

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Director of Food Services

Dear Parent/Guardian,

The Italy ISD Child Nutrition Program provides a Courtesy Meal for students who receive full priced meals but do not have money to pay. Our policy allows a student to charge three meals on their account. During lunch service the courtesy meal consists of a cheese sandwich and a choice of milk. Students are not allowed to charge meals during breakfast service.

Parents may provide their own child with breakfast, lunch or both. Children may not share with other students. Parents may not provide food to any student other than their child.

### **Courtesy Meals and Negative Charges**

- Students with a zero dollar balance in their meal account will be allowed to charge three hot meals (menued lunch) to their account. After three meals have been charged students are provided the option to receive a courtesy meal charged to their account at a cost of \$1.75 per meal.
- Negative balances are limited to \$7.95 and must be cleared in a timely manner.
- No student will be allowed to charge a meal during the last two weeks of school. Students with a zero dollar balance or negative account will be offered a courtesy meal.
- Every effort is made to contact the parent concerning low account balances. Cafeteria Managers document all written and verbal communication with parents.

### **Payment**

Money may be deposited into the student's account to purchase breakfast, lunch, juice, milk and a la carte items as offered.

*\*Notify the cafeteria if you would like to limit your child's a la carte purchases.\**

Visit [italyisd.org](http://italyisd.org), go to your School, and select Lunch Money under the Students tab to reach the MySchoolBucks link. After creating an account, parents can make payments quickly and securely and also view their children's balance anytime.

Checks should be made payable to Italy ISD. In the memo section of the check indicate student's name and school name. Temporary checks and out of state checks are not accepted.

### **No Charging During the Last Three Weeks of School**

May 13, 2019 to May 30, 2019 students are not allowed to charge meals. Meal accounts with insufficient funds will be offered a cheese sandwich and a choice of milk in lieu of the reimbursable meal.

### **Free or Reduced Meals**

Students enrolled in Italy ISD on the last day of class (May 31, 2018) will be allowed to continue their 2017/2018 meal status (Free, Reduced Price, Full Pay) for the first 30 days of the 2018/2019 school year.

### **Students with Free/Reduced Meal Benefits Must Reapply Each School Year**

Free/Reduced Meal Applications are available at both campuses. Applications must be returned to the cafeteria manager or the Child Nutrition Office. Applications will be reviewed and an eligibility determination is made within 10 working days of the receipt of the application.

**Failure to reapply means a student's meal status will change to full pay on October 2, 2018.**

Households may update their application at any time during the school year. For example, if your household size increases, change in income, or your household receives SNAP, TANF or other benefits (such as unemployment benefits), your household may update their application.

If a student submits an application after October 2, 2018 the student is responsible for all meal costs incurred until the application is approved.

Texas public schools participating in the National School Lunch, School Breakfast and After School Snack Programs must comply with the Texas Public School Nutrition Policy dated August 1<sup>st</sup>, 2009. For additional information on topics such as competitive foods, foods of minimal nutritional value, etc., access the complete policy at [www.squaremeals.org](http://www.squaremeals.org)

For additional questions/concerns visit or call Ofelia Martinez, Director of Food Services at:

300 College, Italy, TX, 76651 or 972-483-1815 or [omartinez@italyisd.org](mailto:omartinez@italyisd.org)

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